

## Future Meeting Arrangements June 2011 to June 2012

---

**4 February 2011**

### Purpose of Report

- 1 To advise members of the proposed schedule of meetings for the Lothian Valuation Joint Board for the period to June 2012 and arrangements for meetings of the Joint Consultative Group.

### Main report

- 2 The meetings of the Lothian Valuation Joint Board have been arranged on an approximate twelve-week cycle adjusted, as far as possible, to take into account the meeting schedules of the constituent authorities represented on the Board.
- 3 It has been normal practice to schedule meetings of the Joint Consultative Group (JCG) approximately two weeks in advance of the Joint Board. However, as these meetings have been infrequent, agreement has been reached with the trade union (UNISON) that, apart from a scheduled JCG prior to the budget meeting on 3 February 2012, meetings will be arranged on an "on request" basis.
- 4 Proposed dates for meetings of the Joint Board and the JCG for the period to June 2012 are shown below. Specific meetings are included to consider the Joint Board's Revenue Budget for 2012/13 as well as the Unaudited Accounts for 2010/11 and 2011/12. An additional meeting has provisionally been scheduled for 11 June 2012 to deal with appointments following the local government elections in May 2012.

#### Proposed Date

#### Time

Friday 24 June 2011 (Unaudited Accounts)	To be confirmed
Monday 5 September 2011	10.30 am
Monday 28 November 2011	10.30 am
Friday 3 February 2012 (JCG)	To be confirmed
Friday 3 February 2012 (Revenue Budget)	To be confirmed
Monday 23 April 2012	10.30 am
Monday 11 June 2012	To be confirmed
Friday 29 June 2012 (Unaudited Accounts)	To be confirmed

**Recommendation**

- 5 The Joint Board is requested to approve the schedule of meetings as detailed for the period June 2011 to June 2012.

**Sue Bruce**  
**Chief Executive and Clerk**

---

**Appendices**            None

**Contact/tel**            Lesley Birrell, Office of the Chief Executive and Clerk  
Tel: 529 4240; e-mail: [lesley.birrell@edinburgh.gov.uk](mailto:lesley.birrell@edinburgh.gov.uk)

**Background  
Papers**                None